



February, 2023

RE: Looking for a full time Pastor of Student Ministries (i.e. Youth Pastor)

To Whom It May Concern,

East Hills Community Church is located in the Southeast suburb of Riverside, CA, known as Orangecrest. The church is located right in the middle of a neighborhood, surrounded by a local community of people and many different schools. Riverside is the most populous city in the Inland Empire and in Riverside County. Local restaurants, shops, sports and many other attractions are all close by this strategic city.

East Hills Community Church was founded in 1998. Our current pastor, John Stewart, was installed as the Lead Pastor in June of 2019. Previously, he served 21 years as a youth pastor (at another church) and 9 years as the Associate Pastor at East Hills.

East Hills is a healthy church of about 150 adults with a strong staff and strong leadership. The purpose of the church is, *"Connecting people to God, each other and a purposeful life."* Our vision is to be *"a growing and vibrant church unified to have an impact on our community."* More information about East Hills can be found on our website ([easthills.info](http://easthills.info))

We are looking for a youth pastor who is:

- Growing in his/her relationship with God.
- Young, creative and energetic
- Passionate about reaching teenagers with the Gospel of Jesus Christ and helping them grow in their faith.
- Eager to build relationships with students in and outside our church.

After reading this, if you are interested in the position, or wish to apply, please send your resume and a cover letter to our Pastor ([johns@easthills.info](mailto:johns@easthills.info)). We will respond to you in a timely manner. If you have questions, you can use the email for that as well.

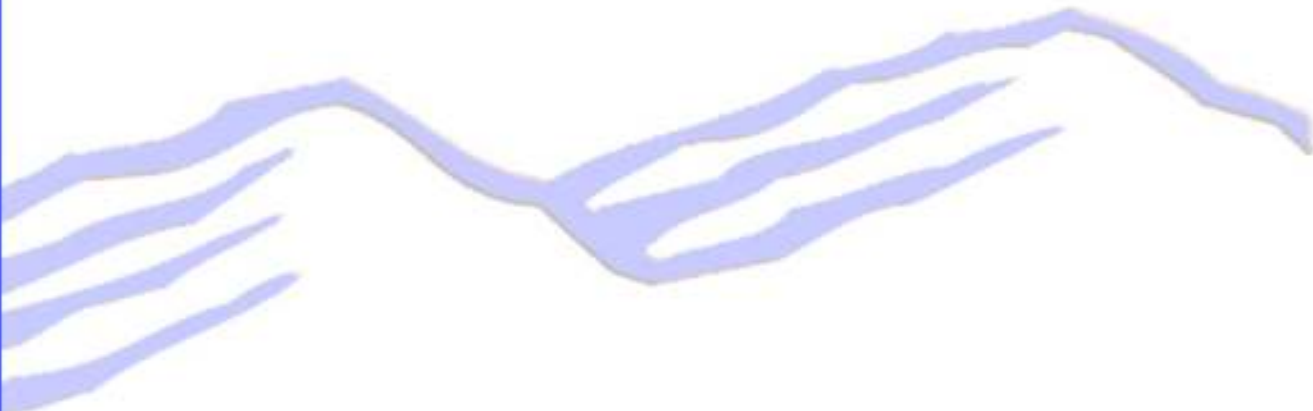
Thank you for your time.

East Hills  
Community Church

20660 Orange  
Terrace Parkway  
Riverside, CA 92508

951.776.9111

[www.easthills.info](http://www.easthills.info)



# East Hills Community Church

20660 Orange Terrace Parkway ♦ Riverside, CA 92508 ♦ 951/776-9111 ♦ [www.easthills.info](http://www.easthills.info)

**TITLE OF POSITION:** Pastor of Student Ministries

## **PURPOSE AND SCOPE OF POSITION:**

### **THE PURPOSE OF EAST HILLS COMMUNITY CHURCH**

*Connecting people to God, each other, and a purposeful life.*

It is the goal of the Pastor of Student Ministries to assist in fulfilling the overall purpose of East Hills Community Church. This purpose statement not only applies to the church as a whole, but also to each specific ministry within the church. The Pastor of Student Ministries is to fulfill our purpose with the students and the volunteers of the church within their ministry.

## **WORKING RELATIONSHIPS:**

The Pastor of Student Ministries is to report directly to the Lead Pastor. He/She is to work and cooperate with the other staff members in fulfilling the purpose of East Hills.

The Pastor of Student Ministries is to oversee the lay volunteers in both the Jr. High and High School Ministries.

## **SPECIFIC RESPONSIBILITIES:**

### **Programs**

- To plan and implement a balanced ministry that includes outreach/evangelism, discipleship, and service (ministry) for both junior high and high school students throughout the year. This would include a Sunday morning class and a mid-week program.
- To write and/or coordinate all curriculum.
- To be responsible for program implementation and coordination.
- To continuously assess the needs and weaknesses of the program and change it accordingly, better meeting the needs of the students in our church and community.
- To coordinate, plan, and lead special activities throughout the year as deemed necessary (e.g. overnights, outings, etc.)

### **Camps/Retreats**

- To plan, implement, and lead an affordable winter camp for both junior high and high school students for the purpose of fellowship, discipleship, and/or evangelism, depending on what is determined to be the need at that particular time.
- To plan, implement, and lead an affordable summer camp for both junior high and high school students for the purpose of fellowship, discipleship, and/or evangelism, depending on what is determined to be the need at that particular time.
- To plan, implement, and lead affordable service opportunities for jr. high and high school students for purpose of discipleship, service, and missions. This should include local outreach.
- To plan on ways to provide scholarships for students who cannot afford all/part of the cost, in order for them to be able to go on our trips.
- To plan, implement, and lead a retreat for our Student Ministries Volunteers for the purpose of fellowship and training.

### **Student Ministries Staff**

- To recruit and coordinate volunteer leaders - who are gifted for and have a desire to work with students - for each program we provide.
- To equip each person on the volunteer staff to use their gifts and enable them to work with students effectively.
- To work with and support the volunteer staff.
- To disciple the staff and assist them in their spiritual life.
- To have regular staff meetings in order to accomplish the above goals.

### **Other Responsibilities**

- To regularly follow up with visitors and their families through personal contact.
- To regularly follow up with students to maintain contact and especially when there is a need in their life.
- To maintain and update our database when it comes to students (grades 7-12) in our church.
- To work under a budget and follow it accordingly throughout the year.
- To meet with the East Hills Pastoral Staff regularly (i.e. Staff Meetings).
- To attend and assist in all-church special events and to recruit students to attend and/or assist.
- To maintain a presence on social networking sites.
- Maintain office hours, providing a balance between time in the office and time away with students.
- To be part of the monthly meetings of our local area youth pastors.
- To encourage unchurched students and families to attend East Hills.
- To actively involve students in ministry at East Hills where they are called and gifted to serve.
- To lead the Student Ministries so it is a part of East Hills (and therefore the body of Christ) and not a separate entity.

### **PRIMARY STRENGTHS, GIFTS, AND TALENTS:**

- A college degree that encompasses ministry or Christian education (or working toward that degree).
- At least two years of proven ministry with high school and/or jr. high school students.
- A conviction that God has placed a calling on your life to be a pastor to students within the local church.
- Able to teach God's Word to teenagers so it is clear and it has meaning to them (Nehemiah 8:8).
- Must be committed to the purpose and philosophy of East Hills and to its growth orientation, able to lead the ministry, not just maintain it.
- Must be skilled in inter-personal relationships with church attendees, staff, lay volunteers, and students.
- Ability to handle the breadth and responsibilities of a growing and rapidly expanding (i.e. changing) ministry.
- Must have the necessary spiritual gifts for youth ministry as described above.
- Must have a passion to work with teenagers and meet their needs.

### **COMPENSATION:**

The Pastor of Student Ministries will be compensated between \$58,000 and \$60,000 a year.